



4280 Kennedy Road Janesville, WI * Toll Free (866) PERFORM (737-3676) * Fax (608)755-0081

3/20/2020

Dear Performance Micro Tool Customers,

The current COVID-19 situation is a new experience for all of us, and we are doing the very best to adjust our operations to adhere to social distancing and disinfecting procedures while still being able to serve you well and without interruption.

Our sales and service teams are fully connected and available to you during business hours, so please do not hesitate to reach out to us.

Sales /Service: (866)PER-FORM sales@pmtnow.com

All Other: (608) 755-0059 info@pmtnow.com

We also have a CHAT option on our website that can be used to communicate with us for any purpose at www.pmtnow.com.

Our company operations are fully functioning, and we are manufacturing, filling orders and sending/receiving shipments every day. Lead times are not expected to change any time soon.

We have done a complete assessment of our supply chains, including raw material, critical supplies, maintenance parts and services as well as common shop supplies. As of today, 3/20/2020, we have raw material inventory secured to last us into the Fall of this year at 100% capacity.

Our team has been and will continue to monitor the situation with the CDC and the Wisconsin Department of Health as well.

The bottom line is we foresee no interruptions at this time, and we will contact you immediately if we see any changes that might affect our team's ability to serve you.

Contingency Update 3/22/2020

Several States have issued Shelter in Place mandates including Illinois, our neighbor to the south. The State of Wisconsin has not followed suit yet. Should that change, Performance Micro Tool has plans and contingencies to remain open and fully operational as suppliers and partners of "The Essential Critical Infrastructure Workforce for the DIB (Defense Industrial Base)", referenced in the memo (link below).

A 3/19/2020 memo from The Undersecretary of Defense for Acquisition and Sustainment (A&S), Ellen M. Lord.

<https://www.taftlaw.com/news-events/law-bulletins/defense-contractors-are-part-of-the-essential-critical-infrastructure-workforce>



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This memo urges all suppliers and contractors for The Essential Critical Infrastructure Workforce for the DIB (Defense Industrial Base) to continue operations if and when possible to support the essential products and services required to meet national security commitments to the Federal Government and the U.S. Military. These individuals include, but are not limited to, aerospace, software, manufacturing/production workforce, IT support, aircraft and weapon systems mechanics or maintenance, supplies of medical supplies, medical device manufacturers and pharmaceuticals as well as critical transportation. These include personnel working for these companies, and their suppliers and subcontractors. Performance Micro Tool, Inc. is a supplier and partner in several of the industries listed and intends to continue operations in the event of a shelter in place mandate, should that occur in the State of Wisconsin

We wish you the best and hope you all stay well and if you have any questions or concerns about your orders, feel free to contact us.

Sincerely,

David Burton
President
Performance Micro Tool, Inc.
www.pmtnow.com